

Seminole Pool and Tennis Association has an immediate opening for a **Pool Manager** at our facility located in Fitchburg, WI. Primary duties for the position during the pool season (April-September) include:

- Overall daily operation of facility
- Manage and review all staff (Head Lifeguards, Lifeguards, Front Desk, Concessions)
- Schedule personnel
- Interact with members
- Help achieve operating budget
- Help Coordinate Activities (Activity Nights, 4th of July, & Weekly Activities)

Primary duties during the off-season (October-March) include:

- Hire staff for upcoming pool season
- Schedule pool operations (personnel shifts, swim lessons, etc.)
- Attend monthly board meetings

The successful candidate will have the following characteristics:

- Good communication skills
- Minimum of one year of pool management or two years of assistant pool management experience. Other management experience will be considered.
- Certified Pool Operator (or commitment to pass CPO exam before season)
- Lifeguard experience (preferred)
- CPR and First Aid certified (or commitment to pass certifications before season)
- Water Safety Instructor certification a plus

Seminole Pool and Tennis offers a fun working atmosphere, competitive compensation, and free membership to the family of the employee.

Interested candidates should send completed applications (resumes may also be sent) to personnel@seminolepool.org or mailed to:

Seminole pool & Tennis Association
Attention: Personnel Director
2935 South Fish Hatchery Rd
PO Box 177
Fitchburg, WI 53711

About Seminole Pool and Tennis Association

Seminole Pool and Tennis Association is a private club that offers summer memberships to all persons. Our facilities include a six lane racing pool, diving area, zero-depth wading pool, and full size tennis courts. Seminole Pool is part of the Madison All-City Swim and Dive league.